

Faculty Position in the Center for Japanese Language and Culture, Osaka University

Outline	Center for Japanese Language and Culture (CJLC), Osaka University is inviting applications for a position of Specially Appointed Assistant Professor (full-time). Job duties will include the establishment of a support system for Japanese language programs at Osaka University ASEAN campuses (OUAC), which are located in Thailand, Vietnam, Brunei, and Indonesia. Business trips to the campuses are also necessary.
1. Position	Specially Appointed Assistant Professor (Full-time)
2. Number of Positions	One (1)
3. Affiliation	Center for Japanese Language and Culture
4. Work Location	Minoh Campus (8-1-1, Aomatani-Higashi, Minoh, Osaka)
5. Specialized Field	Japanese language education or related fields
6. Responsibilities	<ol style="list-style-type: none"> 1. To develop Japanese language programs that will be implemented at OUAC 2. To teach Japanese to the double-degree program students at OUAC 3. To do practical research on distance education of Japanese 4. To support tasks and projects concerning OUAC undertaken at CJLC, other than the above-mentioned responsibilities
7. Qualifications	<p>[Essential] The applicant must:</p> <ol style="list-style-type: none"> 1. have a Master's or higher degree. 2. have experiences of teaching Japanese for more than three years in total at higher education institutions in both an ASEAN country and Japan. 3. be a native Japanese speaker or possess native level of Japanese language proficiency. 4. have English language proficiency sufficient to fulfill the work duties <p>[Desirable] It is preferable that the applicant has specialized knowledge in distance education of Japanese.</p>
8. Starting Date	April 1, 2019
9. Term of Employment	From the starting date to March 31, 2020 * Contract may be renewed after expiration of the term of contract.
10. Probation Period	6 months

11. Employment Form	<p>The discretionary Labor System, Special Work Type is applied. (Deemed working hours: 8 hours a day)</p> <p>*Based on the ‘37. Regulations Pertaining to Working Hours, Holidays and Leave for National University Corporation Osaka University Limited Term Staff.’</p> <p>https://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html</p>
12. Salary and Benefits	<p>*Based on the ”46. Salary Regulations for National University Corporation Osaka University Limited Term Staff (Specially appointed Staff, etc.) Subject to Annual Salary System .”</p> <p>https://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html</p> <p>Remuneration: 4,740,900 JPY or more per annum (monthly payments of one-twelfth of annual salary)</p> <p>*Remuneration will be decided on the basis of experiences and work duties. (Commuting allowance, housing allowance, dependent allowance, retirement allowance, and bonus are included in the annual salary and will not be paid separately.)</p> <p>Travel expenses to/from OUAC will be provided.</p>
13. Insurance	<p>Medical Insurance of the Federation of National Public Service Personnel Mutual Aid Associations, Employment Insurance, and Workers’ Accident Compensation Insurance.</p>
14. Application Documents	<p>Applications must be written in Japanese. Please submit the following documents in A4 size (in principle).</p> <ol style="list-style-type: none"> 1. Curriculum Vitae (photo attached) * 2. List of research achievements and academic publications* <p>*Please use the specified form: http://www.cjlc.osaka-u.ac.jp/cjlc/job/</p> <ol style="list-style-type: none"> 3. Outline of achievements in Japanese education (within 1200 Japanese characters, no format requirements) 4. A statement of the applicant’s aspiration for this job (within 1200 Japanese characters, no format requirements) 5. A copy of English proficiency certificate such as TOEFL, TOEIC, and STEP score
15. Sending Address and Contact Information	<p>Mailing address: Center for Japanese Language and Culture, Osaka University 8-1-1, Aomatani-higashi, Minoh, Osaka 562-8558, JAPAN</p> <p>* Write “Application for Specially Appointed Assistant Professor position in CJLC” in red ink on the envelope. * Send application documents by registered mail. * Please note that submission by email will not be accepted. * Submitted application documents will not be returned. * Applicant’s personal information will only be used for the purpose of application screening and hiring procedures, and will not be released to any third party.</p> <p>Contact information: Center for Japanese Language and Culture, Osaka University Tel: +81-72-730-5073 E-mail: cjlc@office.osaka-u.ac.jp</p>
16. Application Deadline	<p>January 16, 2019 (Japan Standard Time).</p>

17. Selection Process	<p>After documents have been reviewed, only shortlisted candidates will be interviewed.</p> <p>*Shortlisted candidates will be notified within two weeks. Please note that unsuccessful applicants after initial screening will not be contacted.</p> <p>*Travel and accommodation fees necessary for interviews are to be covered by the candidate.</p>
18. Additional Information	<p>1. Please refer to the “Work Regulations for National University Corporation Osaka University Limited Term Staff” and other regulations for related conditions: https://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html</p> <p>2. Please visit the website below for more information on the CJLC: http://www.cjlc.osaka-u.ac.jp/</p> <p>3. We welcome applications from female researchers in accord with the "Osaka University Gender Equality Declaration."</p>
19. Recruiter	National University Corporation Osaka University